

JOINT ARCHIVES BOARD

MINUTES OF MEETING HELD ON WEDNESDAY 5 FEBRUARY 2025

Present remotely: Cllrs Laura Beddow, Lesley Dedman, Scott Florek, Ryan Hope, Marion Le Poidevin and Andy Martin

Also present remotely: Christine Fowler (Chair, Dorset Archives Trust)

Officers present (for all or part of the meeting):

Hannah Brown (Service Manager (Finance)), Lisa Cotton (Corporate Director for Customer and Cultural Services), Sam Johnston (Service Manager for Archives and Records), Joshua Kennedy (Democratic Services Officer) and Matti Raudsepp (Corporate Director Customer and Business Delivery, BCP Council)

53. Apologies

No apologies for absence were received.

54. Declarations of Interest

There were no declarations of interest.

55. Minutes

The minutes of the last meeting held on 13 November 2024 were confirmed.

56. Public Participation

There were no public questions.

57. Questions from Councillors

There were no questions from councillors.

58. Urgent Items

There were no urgent items.

59. Budget and Service Update Report

The Service Manager for Archives and Records presented the budget and service update report, which recommended an uplift of approximately 3% for the budget from each council.

The board were also informed of general service updates that had occurred since the last meeting. There was progress being made with the Capital Project, with the appointment of a new Principal Archivist and it was hoped that full application would be put forward later this year. The closure period in December had allowed the team to carry out necessary work reorganising collections. Details of the different projects that the Joint Archive Service (JAS) were currently undertaking were also provided.

Members were in agreement in noting the positive updates about the work being carried out by the JAS and commended the service on the modest budgetary uplift requested.

Proposed by Cllr Beddow and seconded by Cllr Martin.

Decision: That the JAS's 2025/26 draft budget for adoption by both funding councils be approved.

60. **Exempt Business**

There was no exempt business.

Duration of meeting: 2.00 - 2.17 pm

Chairman

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